**POSE DRAMA GROUP PRIVACY NOTICE**

POSE is committed to protecting your personal information. This Privacy Policy relates to our use of any personal information we collect from you when you become a Member or Supporter of the society. Members pay a membership fee and Supporters are individuals who are involved in supporting the activities of the Society. This involvement includes (but is not limited to) scenery construction, costumes, publicity, front of house arrangements, stage management, sound, lighting, direction, choreography, music and orchestra. Supporters also include lapsed members, as such members normally wish to remain in contact with the society and may wish to renew their membership at a future date.

**The data we hold**

We collect basic personal detail such as your name and e-mail address.

**How we use the information**

We will use your information to e-mail you newsletters to give you details of General meetings, Shows, Rehearsals, Production Meetings and other events likely to be of interest to you.

We will not share your information with other third parties.

**Security**

All information you give us is stored securely to protect against any unauthorised access or damage to, or disclosure or loss of your information.

**Your rights**

Please let us know if your information changes as it is important that the personal information we hold about you is accurate and up to date

However, you can have your personal information removed from our records at any time by contacting us.

**Changes to this Privacy Policy**

We may amend this Privacy Policy from time to time for example to keep up to date or to comply with legal requirements.

**How to contact us**

For any questions or concerns to this Privacy Policy or our data protection practices please contact us by using the e-mail below.

E-mail: posedrama@googlemail.com